



Hard Floor Care Training Guide

Welcome to the TamCare Hard Floor Care Training Guide! This essential resource provides you with detailed procedures to ensure every job is completed to TamCare's high standards. Effective floor care not only enhances a facility's appearance but also ensures safety for everyone who walks through it.

This guide will take you through best practices, from daily cleaning tasks to advanced techniques for different floor types. You'll learn how to assess floor conditions, select the right tools and products, and apply proven cleaning methods. By following these steps, you'll help maintain beautiful, durable surfaces and uphold TamCare's commitment to excellence.

OVERVIEW OF STEPS

1. Gather Supplies and Apply Personal Protective Equipment
2. Remove Furniture
3. Sweep Out Corners and Crevices
4. Spray Dust Mop
5. Dust Mop Floor
6. Pick Up Soil and Debris
7. Vacuum Dust Mop

REQUIRED PRODUCTS

- 1 Specialty Cleaner

1 Gather Supplies & Personal Protective Equipment



Gather necessary cleaning supplies, as directed, for the hard floor care procedures you will perform during your shift. Equipment and products may include- dust mop treatment, dust mop, broom or counter brush, dustpan, scraper or putty knife, vacuum.

Any time you clean with chemicals, make sure you use personal protective equipment, as directed on the Safety Data Sheets for the cleaning products being used.

2 Remove Furniture



Remove all movable furniture and floor mats from the area to be cleaned.

3 Sweep Out Corners & Crevices



Use a broom or counter brush to sweep corners and crevices. Pick up visible soil with a dust pan and dispose of any debris before you begin to dust mop the area

4 Spray Dust Mop



Next, spray the dust mop with Dust Mop/Dust Cloth Treatment.

5 Dust Mop Floor



Begin by pushing the mop directly ahead while walking forward. At the end of each pass, pivot your mop without lifting it off the floor. Return the same way you came, making a two- or three-inch overlap. Dust mop the entire floor.

6 Pick Up Soil & Debris



Once the entire area has been dust mopped, use your counter brush and dustpan to pick up any remaining debris, and discard it into the trash receptacle.

7 Vacuum Dust Mop



Vacuum out dust mop and return all equipment to storage